

How Collectorpro Handles Object Numbering and Sorting

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Collectorpro is very flexible in the way it performs object numbering. There are two options and I will describe how each functions:

Option 1-This option is where Collectorpro assigns the object numbers (this is the default). In the situation, when you add objects, Collectorpro will number them sequentially starting with 1 and going up. When you run a report, Collectorpro will automatically resort the objects by category and subcategory (if used) and renumber them starting with 1 and going up. The benefit of this is that you do not have to worry or mess with the object numbering. You can enter objects in any order you wish and they are resorted by category and grouped by category and renumbered so all objects in a category are sequential on the report. Also, if you enter 100 objects and then go back and delete a few, Collectorpro will automatically resort and renumber them when you run the report. No more worrying about missing numbers or the order.

The implications of this are that an object ID can change, but in our design we understood that the object ID itself was not as important as that there are no missing numbers and that all objects in the same category are listed together on the report. Based on this we designed Collectorpro to handle all this for you.

Option 2-The appraiser assigns the object ID's. If you check the Appraisal Setup checkbox to "Use your own object numbering system", Collectorpro will **not** assign ID's to objects and you will have to enter the object ID (up to 20 characters). This is useful if you wish to control the object ID numbers and if you wish to use a numbering system already assigned to the objects such as a museum would use.

If you use your own numbering system, Collectorpro will not resort, renumber, or group objects by category and subcategory on the reports. The objects will be in the order of the object ID's that you have assigned. In this case you have total control over the object numbering and the order the objects appear on the report.

Important Note

When you use option 2 the field for you to enter the ID is an alpha-numeric field. This field will sort like a dictionary.

If you wish to use only numbers in this field and have the objects in the order by number you must use the same number of digits on each object such as 01,02,03,04,05,06,07,08,09,10,11. These will sort correctly since they are all the same number of digits (2 in this example). This will work for up to 99 objects in the appraisal. If you have more than 99 objects in the appraisal, you will need to use three digits on each object such as 001,002,003,004,005,006,007,008,009,010,011,012....019,020.021.